

MINUTES - ARQRV ANNUAL GENERAL MEETING
Tuesday 17th November 2020 Beach House Beachmere

ITEM	ARTICLE	PRESENTER	ACTION
	WELCOME	Judy Mayfield (President)	The meeting was opened by Judy Mayfield (President ARQRV) at 10.10am
1	ATTENDING:	Judy Mayfield (President)	<p>The attendance record showed 10 members physically attended the meeting and 3 committee members and 4 guests attended the meeting via Zoom. The number of proxies held by members were 2. And there were 4 apologies. Refer to records held at the ARQRV office at Brendale.</p> <p>Welcome extended to those joining via Zoom. Welcome also to the four officers from the Department of Housing and Public Works.</p> <p>Judy noted that it is a very different AGM this year with limited numbers able to attend and the impacts of COVID 19 still affecting the way we do business.</p>
2	CONFIRMATION OF MINUTES:	Judy Mayfield (President)	<p>The minutes of 3rd September 2019 Annual General Meeting had been previously circulated to all members of ARQRV</p> <p>MOVED: Brian McKay, Beachmere Sands Retirement Resort SECONDED: Sandra Lilley, Noosa Waters Retirement Estate That they be accepted.</p> <p>CARRIED</p>
3	BUSINESS ARISING FROM MINUTES:	Judy Mayfield (President)	<p>At the AGM last year's changes were made to – the membership renewal date. This was moved to 1 March and a pro-rata rate introduced for those members joining on or after September. This has worked well and taken some of the financial pressure off spending over the Christmas period by members.</p>

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4	REPORTS		
4.1	President's report	Judy Mayfield (President)	<p>REFER ANNUAL REPORT</p> <p>Judy advised that the AGM Report will be forwarded to those members with email addresses, members may request a copy of the audited financial statements. She commented on the COVID-19 restrictions that had been put in place in all villages and the loss of social interaction this had caused. Many members contacted ARQRV with concerns in regard to operator lockdowns as residents often did not understand that these restrictions had been imposed by government and Health Directives.</p> <p>With the easing of restrictions many villages are now starting to be hold residents general meetings, hopefully this is the start of building connectedness within villages. The ARQRV activities put on hold during 2020 eg village visits will recommence in 2021. Educational sessions for the financial amendments continue to be on hold as the draft Regulation to support the Financial Amendments of the RV Act are yet to be released.</p> <p>Judy congratulated John Rae, Des Robinson, Ray Jordan and David Wise for all the effort put into the new Village Financial document, which provides a comprehensive overview of how village budgets and financial reports can be reviewed to ensure they are compliant with the RV Act.</p> <p>The ARQRV Committee have been holding its monthly meetings via Zoom. Judy extended her thanks to Peter Smyth for his help in setting these up.</p> <p>Judy thanked John Rae, Peter Smythe and Des Robinson who are resigning from the committee. The skills and expertise have contributed much to the committee and is gratefully acknowledged and appreciated.</p>

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4.2	Treasurer's report	John Rae (Treasurer)	<p>REFER ANNUAL REPORT AND AUDITORS REPORT</p> <p>John Rae presented his report and gave an overview of the Audited Report as circulated at the meeting. John advised that the audit company that had been ratified at the last meeting to audit the ARQRV financial reports was sold during the year and bought by McFillin Audit Services. This company was used for the June 2020 audit.</p> <p>In presenting his report John made mention of the small loss incurred this year which was not unexpected and was budgeted for.</p> <p>Wendy Skitch from Wheller on the Park questioned whether GST is reflected in the report – YES.</p> <hr/> <p>VERIFICATION OF AUDITOR 2019 / 2020</p> <p>John Rae proposed the acceptance of McFillin Audit Services who conducted the ARQRV audit for 2019/20 Financial year.</p> <p>SECONDED: Mike Fairbairn, Noosa Waters Retirement Estate CARRIED</p> <p>ACCEPTANCE OF 2019/2020 FINANCIAL REPORT AND STATEMENTS</p> <p>John Rae proposed that the 2019/20 financial reports and audited statements be accepted</p> <p>SECONDED: Ray Jordan, Beachmere Sands CARRIED</p> <p>APPOINTMENT OF AUDITOR 2020 / 2021</p> <p>John Rae proposed the appointment of McFillan Audit Services as the Auditor for 2020/2021</p> <p>SECONDED: John Halling, Wellington Manor CARRIED</p>
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4.3	Mediation & Advocacy	Mike Fairbairn (Vice President)	<p>REFER ANNUAL REPORT</p> <p>Mike acknowledged Judy Mayfield, Des Robinson and John Rae who all contributed their expertise and assistance with village disputes. COVID had an impact on members who continued to contact us with their disputes, often disruption in postage times contributed to delays in handling their issues. Mike added that even though the number of queries had reduced, the complexity of the issues had increased.</p> <p>In addition to the day to day queries, the government review of the 18 month buy-back resulted in a considerable amount of time spent to track down past residents for their feedback about the exit procedure and how exit entitlement payments were handled. The final report from the Review Panel is to be handed to Government in late November.</p> <p>Wendy Skitch from Wheller on the Park thanked Mike for resolving their village dispute.</p>
5.	GENERAL BUSINESS	Judy Mayfield (President)	<p>Wendy Skitch raised an issue with parking in a village which can be a potential problem with residents' rights. Mike Fairbairn advised that any change to a contract must be agreed to by both parties. However as this was viewed as a problem specific to a particular village Wendy was advised to discuss her concerns directly with Mike.</p> <p>Judy advised that the Royal Commission into Aged Care may affect retirement villages as they could be drawn into the outcome as operators move to become aged care providers.</p> <p>Judy also noted that Minister de Brenni was no longer the Minister for Housing and Public Works and that housing was now in the Housing and Communities portfolio headed by Minister Leanne Enoch. Minister Enoch has, in the past, included retirement villages in her portfolio so does have some understanding of the issues faced by residents. ARQRV looks forward to working closely with the new Minister.</p>

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			Village Manager Information Packs have been developed to support managers in their role of working with residents committees. These are available for purchase.
6.	ELECTION OF COMMITTEE FOR 2020 - 2021	Election of Incoming Committee	Judy Mayfield vacated the Chair and handed the meeting over to CAROL ZELOW to conduct the elections.
			Judy Mayfield was nominated as President As there were no further nominations, Judy Mayfield was appointed as President Judy was thanked by Thea Biesheuvel for her on-going work and commitment to the ARQRV
			As there were no further nominations and no positions contested the following nominations were accepted
			Vice President: Mike Fairbairn Treasurer: John Halling Minutes Secretary: Ray Jordan Membership Secretary: Jan Sullivan
		Judy Mayfield (President)	Judy made special mention of and extended her sincere thanks to the resigning committee members – John Rae, Des Robinson and Peter Smyth, who have all indicated that they are willing to assist the new committee members transition into their role and to offer help to the committee as needed. There offer was noted and is greatly appreciated.

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	MEETING CLOSED		The meeting was closed at 11.10am It was advised that the 2021 AGM would be held on the northside of Brisbane
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Minutes confirmed on

Signed

